

**EAST BAY CHILDREN'S LAW OFFICES**  
**JOB ANNOUNCEMENT FOR YOUTH ADVOCATE SOCIAL WORKER**

**ORGANIZATION DESCRIPTION**

East Bay Children's Law Offices, Inc. (EBCLO), a nonprofit organization, provides legal representation to children and youth who are the subject of abuse and neglect and probate guardianship proceedings in Alameda County Courts by court appointment. EBCLO is dedicated to high-quality legal representation that incorporates a comprehensive approach to advocate for children in dependency and guardianship proceedings. EBCLO staff agree that advocacy and representation of children is a team effort, and we use an attorney-social worker team model. EBCLO seeks social workers who are passionate about working with children and youth in the court system.

**JOB DESCRIPTION**

This is a full time, non-exempt position. Spanish fluency is strongly preferred. As a part of the client's legal team, the Youth Advocate Social Worker works in partnership with the child's attorney to evaluate the client's needs and make recommendations, including in written reports to the court. The social worker, using trauma informed care, connects with the youth, and their family and community. As the child's advocate, the social worker is responsible for working with our clients to develop a case plan to facilitate their future success. In addition, the social worker will be responsible for investigating all aspects of the court cases, including interviewing clients, family members, court investigators, child welfare workers, and other service providers and professionals, and gathering records and reports.

**Primary Duties:**

- Conduct interviews with clients, family members, and other interested parties to obtain a comprehensive assessment of the child's needs.
- Conduct developmental screenings of toddlers and pre-K clients during visits.
- Obtain and analyze confidential psychological, medical and social histories of clients.
- Refer clients to appropriate services. Identify specific services and resources in the community to address the psychosocial needs of clients.
- Provide crisis intervention and management.
- Work in partnership with the client's attorney in case assessment, strategy and management.
- Maintain records, logs, and case files and keep track of time.
- Conduct psychosocial needs assessments and treatment plans in support of client's position.
- Testify in court as required.
- Frequent travel to visit clients in the community.
- Assess the suitability for placement and visitation with parents, relatives and foster care providers.
- Participate in mediation in partnership with the client's attorney.
- Participate in the client's IEP and other school meetings
- Assist with EBCLO office with the MSW intern program.
- Schedule flexibility may be required due to needs of clients.

Minimum Qualifications:

- Master's degree in social work.
- Experience and training in early childhood development is preferred.
- Support and maintain a collegial and cooperative office culture which promotes equity and the passionate representation of clients.
- Establish working relationships with clients of diverse racial, cultural, socio-economic, SOGIE and age backgrounds and inspire their confidence.
- Strong writing ability, analytical ability, and excellent interpersonal skills
- Bilingual Spanish speaking ability strongly preferred.
- BIPOC applicants strongly encouraged to apply
- Ability to work in a fast paced, multidisciplinary environment
- Valid CA driver's license, auto insurance, and access to an automobile.
- Applicants with experience in working with children and families and a strong commitment to child advocacy, who also possess a familiarity with mental health issues, the development of social history issues, and special education are encouraged to apply.

**SALARY:** Commensurate with experience beginning at \$62,500. EBCLO also provides full health, dental, vision and acupuncture benefits for employees and pays 25% of dependent coverage as well as life insurance and a 403(b) retirement plan. Reimbursement for mileage and work expenses provided. EBCLO's Director of Social Work is an LCSW and can provide supervision for ASW hours. EBCLO additionally provides an annual allowance for outside trainings. Our new modern office space across the street from the Martin Luther King, Jr. Regional Shoreline is surrounded by windows, with high ceilings, and outdoor balcony access with a view of San Francisco. There is also a free gym and shower in the building open before and after work M-F.

**APPLICATION DEADLINE:** Review of candidates will begin immediately and continue until position is filled.

**TO APPLY:** Send cover letter, resume, and a list of three references to: [jobs@ebclo.org](mailto:jobs@ebclo.org) Please specify "Youth Advocate Social Worker" in subject line. The majority of EBCLO's clients are youth of color impacted by or living in poverty. To best serve our clients, we are constantly striving for a work place which supports diversity, inclusion and equity and in which differences are acknowledged and valued. **In your cover letter, please explain how your perspective, background, culture and/or lived experience contributes to your ability to promote equitable practices in our advocacy for clients and within our organization.**

The East Bay Children's Law Offices is an equal opportunity employer, a drug-free workplace, and an ADA accessible facility. The East Bay Children's Law Offices values and promotes diversity. Applications invited regardless of race, gender, national origin, sexual orientation, age or disability.